**Secretary’s Group Conscience Minutes Template**

**Note**: It’s not necessary or desirable to record who is present, who facilitated, who made or seconded motions or how anyone voted. It’s only required to record the motions that passed/failed and who is filling service positions.

**Day/time/format (korea japan time):**

**Date: 8/5-19**

**Trusted Servants in Service Positions** (resulting from this group conscience meeting). These positions are for the month following this GC meeting.

**Tuesday Tech Host**: Anne-Lise **Thursday Tech Host** : Anne-Lise

**Tuesday Chairperson**: Open **Thursday Chairperson:** Open

**Secretary**: Anne-Lise

**G**roup **S**ervice **R**epresentative (**GSR**): not part of IG as of now

**Any decisions made by Group Conscience**:

Changes active immediately after this meeting:

This group is not a part of IG as of now.

Tuesday and thursday will have seperate meeting formats with hyperlinks to google drive.

Thursdays will be 12&12 Paragraph by paragragh. All content.

Tuesdays will still be Big Book paragragh by paragragh. All content may be used as part of the meeting.

Meeting time will follow CET as 12.00noon Summer and Winter which means korea japan time is 7pm summer and 8pm winter (changes with cet summer and winter time).

Secretary will make neccery changes to both formats, and send amendig times and formats etc. to webmaster

**Any issues deferred to next Group Conscience Meeting:**

***Please send group conscience minutes to ​​aaonlinemeetingminutes@gmail.com or to the web manager via Skype. (Please send a message to ensure the web manager is online before sending via Skype or the file will not transfer)***