**Group Conscience Format**

Chairperson **calls the meeting to order**.

**The Serenity Prayer**

The Twelve Traditions of Alcoholics Anonymous **posted and read:**

**The Twelve Traditions**

* + - * 1. 1. Our common welfare should come first; personal recovery depends upon A.A. Unity.
1. 2. For our group purpose there is but one ultimate authority—a loving God as He may express Himself in our group conscience. Our leaders are but trusted servants; they do not govern.
2. 3. The only requirement for A.A. membership is a desire to stop drinking.
3. 4. Each group should be autonomous except in matters affecting other groups or A.A. as a whole.
4. 5. Each group has but one primary purpose—to carry its message to the alcoholic who still suffers.
5. 6. An A.A. group ought never endorse, finance or lend the A.A. name to any related facility or outside enterprise, lest problems of money, property and prestige divert us from our primary purpose.
6. 7. Every A.A. group ought to be fully self-supporting, declining outside contributions.
7. 8. Alcoholics Anonymous should remain forever nonprofessional, but our service centers may employ special workers.
8. 9. A.A., as such, ought never be organized; but we may create service boards or committees directly responsible to those they serve.
9. 10. Alcoholics Anonymous has no opinion on outside issues; hence the A.A. name ought never be drawn into public controversy.
10. 11. Our public relations policy is based on attraction rather than promotion; we need always maintain personal anonymity at the level of press, radio and films.
11. 12. Anonymity is the spiritual foundation of all our Traditions, ever reminding us to place principles before personalities.

**Role Call** to identify all present, members and non-members.

**Invitation to join** as home group.

**Recognition** of new officers for those positions which have been filled in the various days’ final meeting of the month,

**Transfer of information** to the Current Service Positions Document.

**Selection of new officers** for those positions which have or are about to become vacant, **Transfer of information** to the Current Service Positions Document.

Last month’s minutes **posted and read by Secretary**. **Vote** to accept or amend minutes as read.

**Secretary duties:** Record the group conscience. Read minutes at GC. Amend minutes if necessary. Deliver minutes to the Digital Maintenance Committee for posting on the website. Maintain communications with the DMC.

**Group Service Rep reads recent Intergroup report,** if applicable.

**GSR duties:** Represent the Group Conscience at Intergroup. Report on intergroup activities to the group. “GSRs are free to vote as their conscience dictates and to decide which questions should be taken to group level, whether for information, discussion or direction.” - Intergroup Charter

**To be read before discussion of Old and New Business:**

All present may speak to the issue during discussion. All present who wish to speak must be heard. With the aim of preserving order and the greatest efficiency of communication, the method for discussion used will be the following: each person wishing to speak, including chairperson, shall type his/her name, or a symbol, in the text box. Chairperson will recognise each person in turn. **Please do not** **comment in the text box** on what is being said; contributions to the discussion must be spoken, after placing one’s name in the text box and waiting to be called on. Any present member may propose a motion. Any other present member may second the motion. All members present will then vote on motion, placing their yes or no in the text box. Decisions shall be reached transparently by discussion, vote, and whenever possible by substantial unanimity.

**Old Business**

**New Business**

**Confirmation of the date and time of the next Group Conscience meeting.**

**The meeting is closed with the Serenity Prayer.**